



MIDLOTHIAN ISD  
REQUEST FOR OFFICIAL STUDENT TRANSCRIPT

Fee - \$ 1.00 per copy

Within one week of the receipt of this request, a transcript will be mail out or pick up at the corresponding building.

**WITHIN FIVE YEARS OF GRADUATING**

MIDLOTHIAN HIGH SCHOOL  
923 SOUTH NINTH STREET  
MIDLOTHIAN, TX 76065  
(972) 775-8237 FAX (972) 775-3178

**ANYTHING AFTER THE FIVE YEARS**

MIDLOTHIAN ADMINISTRATION BLDG.  
100 WALTER STEPHENSON RD.  
MIDLOTHIAN, TX 76065  
(972) 775-8296 FAX (972)775-3709

USE THE ABOVE ADDRESS TO SEND YOUR REQUEST TO

MAIL OUT TO THE BELOW ADDRESS \_\_\_\_\_ PICK UP \_\_\_\_\_

Year last attended/Graduated \_\_\_\_\_ No. Of Copies \_\_\_\_\_

LAST NAME MAIDEN NAMES FIRST

Name of Where Transcript is Being Sent (College, University, etc...)

Mailing Address City State Zip

Daytime Number Cell Number

Date of Birth Social Security Number

Signature Date

Office Use Only

Date \_\_\_\_\_ Paid \$ \_\_\_\_\_ Mail Out \_\_\_\_\_ By \_\_\_\_\_